

Please check whether you have got the right question paper.

- N.B. : 1. All questions are compulsory.
2. Figures to the right indicate maximum marks.

Q1. Objective Questions:

A) Choose the correct answer from the options given below (any ten): (10 Marks)

1. Time study is propounded by _____.
(F.W. Taylor , Peter Drucker, Luther Gulick)
2. _____ refers to team spirit.
(Equity , Discipline , Esprit De Corps)
3. Indian ethos in management means the application of principles of management according to our _____ wisdom.
(modern , ancient , global)
4. Planning premises are assumptions and _____.
(goals, predictions, policies)
5. _____ is a modern programmed technique of decision-making.
(Brainstorming , Simulation , Attribute Listing)
6. _____ predicts that certain things would happen in certain way.
(Probability Theory, Game Theory, Linear Programming)
7. Line and staff organisation is suitable for _____ business firms.
(large , small , tiny)
8. _____ delegation gives clarity to subordinates about the work expected.
(Oral , Written , General)
9. Under _____ structure employees' work under dual authority.
(Line , Informal , Matrix)
10. The first step in controlling process is _____.
(identifying deviation, establishment of standards, measurement of performance)
11. _____ is financial factor influencing motivation.
(Job security, Bonus , Participation)
12. _____ is a quality of a good leader.
(Optimism, Planning, Controlling)

B) State whether the following statements are True or False (any ten): (10 Marks)

1. Professional management approach is required for success in business.
2. Human Relation Approach places higher importance to industrial productivity.
3. Indian Ethos focuses more on process oriented work culture.
4. Planning is the primary function of management.
5. Management Information System helps in decision-making.
6. Decision-making is occasional in nature.
7. Good organisation structure facilitates efficient management.
8. Virtual Organisation is possible without Information Technology.
9. Ideal span of management ensures good team spirit.
10. In Management Audit, only financial aspects are reviewed.
11. A leader acts as a link between top management and employees.
12. Motivation is a predictable task.

Q 2. Answer any two of the following:

(15 Marks)

- a) Define Management. Briefly discuss management skills and competencies in 21st century.
- b) Discuss briefly any eight Principles of Management by Henry Fayol.
- c) Describe Peter Drucker's Modern Management Approach.

Q3. Answer any two of the following:

(15 Marks)

- a) Explain the components of Planning.
- b) What are the advantages of Management By Exception?
- c) Explain the techniques of Decision-Making.

Q4. Answer any two of the following:

(15 Marks)

- a) Distinguish between Formal and Informal Organisation Structure.
- b) Explain the Bases of Departmentation.
- c) Discuss the Barriers to Delegation of Authority.

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Q.5 Answer any Two of the following:

(15 Marks)

- a) Explain the factors influencing Motivation.
- b) Define Leadership. Explain its functions.
- c) What is Controlling? Discuss its features.

Q6. Answer any four Short Notes:

(20 Marks)

- i) Functions of Management.
- ii) Steps in Planning Process.
- iii) Management Information System.
- iv) De-Centralization.
- v) Autocratic Style of Leadership.
- vi) PERT as a Controlling Technique.

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