

VCD: 20522

SUB: COMPUTER SKILLS-II

CLASS: FYFMG

MARKS: 75

HOURL: 2 Hour 30 Mins.

Q1. FILL IN THE BLANKS.

(40)

1. WWW stands for
  - a) World wide web b) World word world c) World wide word d) World wide word
2. E-mail stands for
  - a) Emergency mail b) Envelope mail c) Electronic mail d) Erasable mail
3. DNS stands for
  - a) Domain Name server b) Data name server c) Domain Nature Service d) Data Name Server
4. \_\_\_\_\_ is types of E-Commerce.
  - a) B2B b) B2C c) B2G d) All of the above
5. Intersection of row and column is called as -----.
  - a) Cell b) Square c) Data d) None of the above
6. Fourth generation computers used \_\_\_\_\_ as an electronic components.
  - a) Vacuum tubes b) OMR c) Data d) Microprocessor
7. \_\_\_\_\_ used by the central processing unit of a computer to reduce the average time to access memory.
  - a) Vacuum tubes b) CPU Cache c) Digital film d) FTP
8. Language C and \_\_\_\_\_ was used in 3rd generation of computers.
  - a) Netbook b) Data c) COBOL d) FTP
9. \_\_\_\_\_ is the temporary storage area utilized by the CPU.
  - a) RAM b) PTOM c) UNIVCA d) Transistor
10. Full form of RAM is \_\_\_\_\_.
  - a) Random Access Memory b) Random Application Memory c) Read Application Memory d) Red Access Memory
11. C2C stands for
  - a) Consumer to Care b) Consumer to Consumer c) Care to Consumer d) Consumer to Connected people
12. B2G stands for
  - a) Business to Government b) Bank to Government c) Bank to Goods d) Business to Goods
13. \_\_\_\_\_ is a collection of web pages.
  - a) WAN b) Web site c) Internet d) LAN
14. \_\_\_\_\_ is a single page of web site.
  - a) Group b) Web Page c) Internet d) TELNET
15. LAN stands for
  - a) Land Area Network b) Local Area Network c) Local Area Network d) Local And Network
16. In excel formula always start with \_\_\_\_\_ sign
  - a) + b) ( ) c) \ d) =
17. To find absolute value of given number we use ----- function in Excel.
  - a) =MOD() b) =SQRT() c) =ABS() d) =UNDO()

18. ---- Function is used to find Average of given numbers.

- a) =SUM() b)=CELL() c)=Average() d)=FLOOR ()

19. ---- Function counts the number of cells that contain numbers.

- a) =SUM() b)=CELL() c)=Average() d)=COUNT ()

20. Filling up the values in the cell automatically is called as ----

- a) Auto fill b)SUM c)Number d)None of the above

Q.2. Answer in brief. (Any One)

(07)

a) What is computer? What are the characteristics of computer?

b) What is memory? Explain hard disk, floppy disk, CD, DVD, pen drive, external hard disk.

c) What is output device? Explain some output device.

Q.3. Answer in brief. (Any One)

(07)

a) What is software? What are applications software and its types.

b) What is Internet? Explain types of internet connection.

c) Explain E-Commerce and types of e-commerce.

Q.4. Answer in brief. (Any One)

(07)

a) Explain text function in excel.

b) Write the steps to Cut, copy and Paste some text in MS-Word 2013.

c) What is website? Explain types of website and give example.

Q.5. Answer in brief. (Any One) (07)

a) Explain the process for creating tables, editing it in MS-Word 2013.

b) Explain date and time function in Excel.

c) Explain text function in excel.

Q.6. Write a short notes. (Any 2)

(07)

1) Keyboard

2) Printer

3) Hardware

4) Output device

5) CPU