

NOTE: - i) All questions are compulsory.

ii) Answer to the same questions is must be written together.

iii) Figures to the right indicate marks.

**Q1.A) Fill in the blanks (Any 8)**

**8 MARKS**

- i. \_\_\_\_\_ is a major challenge to management.  
a) Interview b) Competition c) Conflict d) Recession.
- ii. Elton Mayo was an \_\_\_\_\_ Psychologist.  
a) American b) Asian c) Australian d) Canadian.
- iii. Inadequate data create \_\_\_\_\_ is decision-making.  
a) Obstacles b) Promptness c) Delays e) d) Freshness.
- iv. Decision-making is a \_\_\_\_\_ activity.  
a) Dull b) Creative c) Final d) Wasteful.
- v. The term organisation is derived from the word \_\_\_\_\_.  
a) Organisational b) Organising c) Organism d) Organ.
- vi. \_\_\_\_\_ decisions are taken collectively.  
a) Individual b) Group c) Minor d) Major
- vii. Matrix organisation is a combination of project organisation and \_\_\_\_\_ organisation.  
a) Functional b) Committee c) Line d) Supreme.
- viii. \_\_\_\_\_ Control is exercised \_\_\_\_\_ of management.  
a) At all levels b) At operational levels c) At administrative level d) At executive levels.
- ix. Control compares against a \_\_\_\_\_.  
a) Target b) Standard c) Deadline d) Goal settings
- x. Management is a system of \_\_\_\_\_.  
a) Discipline b) Authority c) Process d) Capacity.

**Q1. B) State whether the following statements are True or False: (Any 7)**

**7 MARKS**

- i) Management is getting the work done.
- ii) Managers acts as a symbolic figurehead.
- iii) Decision-making is the core of planning function.
- iv) Policies are guidelines to actions.
- v) Organising arranges ways and means to execute business plan.
- vi) Authority cannot be delegated.
- vii) Decentralisation means concentration of power at top level.
- viii) Functional organisation is a modern organisation structure.
- ix) Self-control is better than external control.
- x) Control is inconsistent with freedom.

**Q2) (a) Explain the challenges in management.**

**(8)**

**(b) Discuss the importance of management.**

**(7)**

**OR**

**(c) Define management & state its main features.**

**(8)**



(d) Explain the Henry Fayol's Fourteen principle of management. (7)

Q3) (a) What are the different types of group decision techniques. (8)

(b) What are the different types of plans. (7)

OR

(c) What is goal setting & explain its importance in an organisation. (8)

(d) What is strategic planning? explain briefly strategic planning process. (7)

Q4) (a) What are the different types of leadership styles ? (8)

(b) Explain briefly behavioural theory of leadership. (7)

OR

(c) Explain the bases of departmentation. (8)

(d) What is meant by decentralisation? explain its merits and demerits. (7)

Q5) (a) Discuss different control system in brief. (8)

(b) Why the controlling is the essence of management explain in brief. (7)

OR

Q5) Short Notes (Any 3) (15)

a) Bureaucratic Leadership style.

b) Role of a manager.

c) Delegation of authority

d) Limitation of controlling.

e) Features of group decision.

END