

Note : All the questions are compulsory

Figures to right indicate full Marks.

- Q.1 a) "Management is both an Art & Science." Explain 08
b) Explain management as process 07

OR

- c) What are the principles of management? 15
Q.2 a) Briefly explain benefits and limitations of planning 08
b) What is staffing? Explain the factors affecting staffing 07

OR

- c) What are the essentials of a good performance appraisal system? 08
d) What is Motivation? State its main features? 07
Q.3 a) What are the steps in control process? 08
b) Explain the different types of employment test 07

OR

- c) What is theory Z? Explain its main features 08
d) What are the contemporary issues in control? Explain any five of them 07
Q.4 a) State and explain the characteristics of Matrix organization 15

OR

- b) Write short notes (any three) 15

1. Code of Ethics
2. Qualities of good Manager
3. Taylor as father of scientific Management
4. Features of Motivation
5. Line organization structure -

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